# SIS 2000+ Training Manual

# **Medical History**

### **Purpose**

This program is used to maintain the historical database containing a students medical history, or health concerns.

### **Training Objectives**

Find a student record. Add, Edit and Delete entries.

## Accessing Medical History

To activate the Health menu click on the **Health** button (or Alt+H on the keyboard) from the SchoolNet main menu. To activate the Medical History program, click on the **Medical History** (or Alt+H) button.

For further information refer to Help:

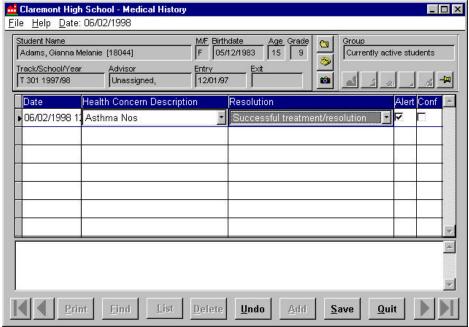
Available through the Netel website at: http://www.netel.com/webdoc/default.htm

See Health
Medical History

#### Tasks

#### Add a Health Record

Find the student record and click Add.



Health Information "Medical History" Screen

Date- Date of medical event.

**Health Concern Description-** Choose from drop-down list. (System table - "Health Disease (ICD) codes")

Resolution- Choose from pull down list. (System table - "Health Status Codes")

**Alert-** Check the Alert field to flag the medical event as a <u>medical alert in the Student Editor</u> <u>Database</u>.

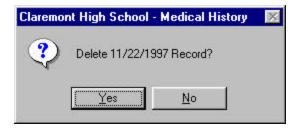
**Conf-** Check the Conf(idential) field to restrict access to the details of the medical alerts listed in the Student Editor Database.

#### Edit a Health Record

Click **Edit**, make the necessary changes, and click **Save**.

## Delete a Health Record

Find the student record. Click **Edit**. Select the health record that you wish to delete. Click **Delete**. A question screen will appear:



Click "Yes" to delete, "No" to cancel.